

# Instruction to enter Credit Card info

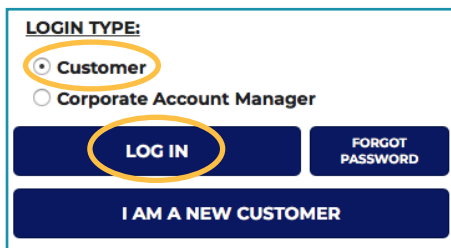
## Thank you for booking with KJ Limousine!

Your profile and reservation have been created, credit card information is required to secure the bookings:

- An email will be sent to you which contains your login information
- Please follow below instruction to enter your credit card information
- A formal confirmation will then be emailed to you once we verified the credit card info

## Access Customer Portal

- Open the email with a subject line of “Internet Reservation Booking Information”
- Click on the link to access the Internet Reservation Web Site
- Enter your email address and the temporary password provided in the same email.
- Select “Customer” as LOGIN TYPE and click on “**LOG IN**”

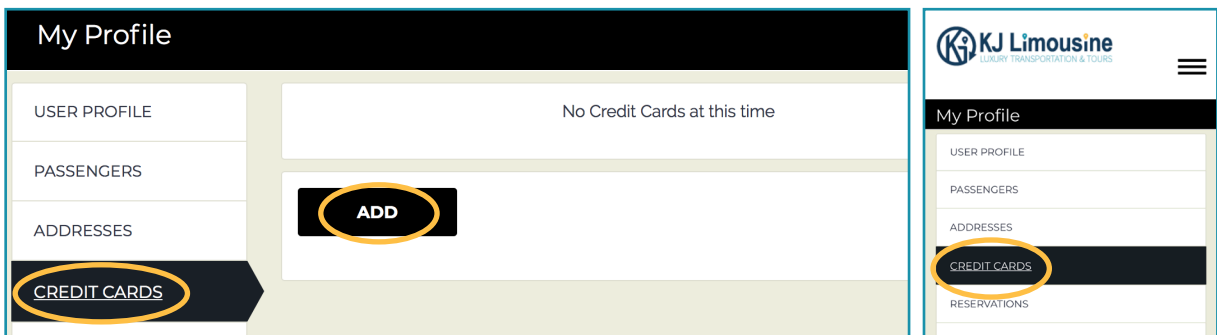


LOGIN TYPE:  
 Customer  
 Corporate Account Manager  
LOG IN FORGOT PASSWORD  
I AM A NEW CUSTOMER

- Click on “**MY PROFILE**” from top menu bar and then select “**Addresses**” from the left side menu bar. For Mobile: Click the top navigation menu icon (three line icon)



- Enter your primary/billing address and select “**Add**”. Note: For oversea address, enter “xx” as State and “00000” as Postal Code
- Select “**Credit Cards**” from left menu bar and add your credit card information and select OK to save



- Once completed you can logout. Notify us by replying email to info@kjlimousine.com and we will review the information then provide you the formal booking confirmation.